



AUDITION INFORMATION SHEET

Snow White and the Seven Dwarves

We are pleased to welcome you to the Encore Children's Theatre production of *Snow White and the Seven Dwarves*. For over 40 years, Encore Stage & Studio (formerly known as The Children's Theatre) has offered young people in the Washington area a professionally staffed program that includes both performance and educational experience.

Key Production Staff

Director: Susan Keady

Stage Manager: Alex Jones

Technical Director: Jimmy Keady

Executive Producer: Celeste Groves

Co-Producers: Nancy Branberg and Beth Jones

Performances: There will be 8 performances on May 29, 30 and 31 and June 5, 6 and 7 (Fridays at 7:30 pm, Saturdays and Sundays at 3:00 pm and 7:30 pm). Call is 90 minutes prior to curtain. There will also be one brush-up rehearsal on Thursday, June 4, from 6:30 to 8:30 pm. Strike will immediately follow the final performance on Sunday, June 7.

Callbacks: Some children will be called for another audition on Thursday, April 2, from 5:00 to 7:00 pm, at Thomas Jefferson Community Theatre. **They will need to be at this callback audition for the full two hours.** Actors who are called back will be notified by 9 pm on Wednesday, April 1. Please remember we cannot call back everyone who auditions.

Cast & Crew Notification: Children who are **cast** in *Snow White* will be notified by phone, by 9:00 pm on Sunday, April 5. Please note that only those invited to be a part of the show will be notified by phone. **The children who are selected for crew will notified by the technical director, either by phone or e-mail, within two weeks of the auditions for the cast.** Again, only those invited to be a crew member will be notified by phone or e-mail.

Agreement Contract & Emergency Form: All children who are selected as a cast member, and their parents, must fill out and return the "Agreement Contract" and "Emergency Form" by the second scheduled rehearsal (the forms will be provided at the first scheduled rehearsal). All children who are selected as a crew member, and their parents, must fill out and return the Agreement Contract and the Emergency Form by the first tech week rehearsal.

Rehearsals: All rehearsals are at Thomas Jefferson Theatre. Rehearsals prior to tech week are scheduled variously, primarily for Tuesdays, Thursdays and Fridays. "Tech Week Rehearsals" take place May 25,26,27 and 28. **Please review the calendar for exact rehearsal dates and times.**

Parent Meeting: **One parent must attend the parent meeting/ rehearsal on Thursday, April 23, from 4:30 to 6:30 pm. This applies to both cast and crew parents.** Important information about upcoming rehearsals, tech week and performances is given at this meeting. **Parents are also required to work several time slots during performances (working in the box office, supervising dressing rooms, taking tickets at the door and ushering). The work done by the parents during the show is crucial to the smooth running and success of the show. Duty charts will be distributed at the Parent Meeting.** Parents will also be asked to distribute show posters and flyers to local businesses and organizations. Posters and ticket flyers will be given out at the Parent Meeting. All families are also asked to buy or sell program ads or make a contribution to Encore.

Required Crew Dates: Tech crew must attend the Parent Meeting/Rehearsal on Thursday, April 23, the rehearsal on Friday, May 22, all tech week dates, brush-up rehearsal & all performances.

Cast Party: The cast party is held at Thomas Jefferson Community Theatre. More details about this will be sent home at a later date. This party is the **ONLY** social event sponsored by Encore. A nominal contribution will be requested for this party.